

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF THE

LLA METROPOLITAN DISTRICT NO. 1

Held: Thursday, October 22, 2020, at 10:00 A.M via teleconference

Due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders, issued by the Colorado Department of Health and Environment (CDPHE), and the threat posed by the COVID-19 coronavirus, the meeting was held via teleconference.

ATTENDANCE

The meeting was held in accordance with the laws of the State of Colorado. The following directors were in attendance:

Lloyd Land
Vern Burke
Triston Land-Clow
Shane Olson

Also present were: Jennifer Gruber Tanaka, Esq., White Bear Ankele Tanaka & Waldron, Attorneys at Law, District General Counsel; and Diane Wheeler, Simmons & Wheeler, District Accountant.

ADMINISTRATIVE MATTERS

Call to Order

The meeting was called to order.

Declaration of Quorum and Confirmation of Director Qualifications

Ms. Tanaka noted that a quorum for the Board was present and that the directors had confirmed their qualification to serve.

Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest

Ms. Tanaka advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Ms. Tanaka reported that disclosures for those directors with potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Ms. Tanaka noted that a quorum was present and inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any

matters scheduled for discussion at the meeting. No additional disclosures were noted. The Board determined that the participation of the members present was necessary to obtain a quorum or to otherwise enable the Board to act.

Approval of Agenda

Ms. Tanaka presented the Board with the proposed agenda for the meeting. Upon motion of Mr. Land, seconded by Mr. Land-Clow, the Board unanimously approved the agenda as amended.

Excusal of Absence

The Board noted the absence of Mr. Brandt. Upon motion of Mr. Land, seconded by Mr. Land-Clow, the Board unanimously excused his absence.

PUBLIC COMMENT

None.

CONSENT AGENDA

The Board was presented with the consent agenda items. Upon motion of Mr. Olson, seconded by Mr. Land, the Board unanimously took the following actions:

- a. Approved the Minutes from the January 6, 2020 Special Meeting
- b. Ratified the Payment of Claims (January 6, 2020 – October 22, 2020) (\$12,552.13)
- c. Approved the Payment of Claims as of October 22, 2020 (\$0)
- d. Accepted the Unaudited Financial Statements as of June 30, 2020
- e. Adopted Resolution No. 2020-10-01: Joint 2021 Annual Administrative Resolution
- f. Adopted Resolution No. 2020-10-02: Establishing an Electronic Signature Policy
- g. Adopted Resolution No. 2020-10-03: Joint Resolution Declaring Emergency Procedures and Authorizing Teleconferencing For Regular and Special Meeting

FINANCIAL MATTERS

Public Hearing on 2021 Budget and Adoption of Resolution No. 2020-10-04: Adopting Budget, Imposing Mill Levy and Appropriating Funds

Mr. Land opened the public hearing on the 2021 budget. Ms. Tanaka noted that notice of the public hearing was provided in accordance with Colorado law and noted that no objections were received prior to the hearing. Ms. Wheeler reviewed the proposed budget with the Board. There being no public comment, the public hearing was closed.

After review and discussion, and upon motion of Mr. Olson, seconded by Mr. Land, the Board unanimously approved the budget and adopted Resolution No. 2020-10-04: Adopting Budget, Imposing Mill Levy and Appropriating Funds.

Use of Bill.Com for Processing of District Claims

Ms. Wheeler discussed with the Board the use of bill.com for processing the payment of District payables.

Upon motion of Mr. Burke, seconded by Mr. Olson, the Board unanimously approved the use of bill.com and directed Ms. Wheeler to proceed accordingly. Mr. Burke, Mr. Olson and Mr. Land-Clow will be signors on the account.

2020 Audit Services

Ms. Wheeler noted that, with the receipt of the property tax revenues from the Town pursuant to the Intergovernmental Agreement, the District will be required to conduct an audit for 2020.

Upon motion of Mr. Land, seconded by Mr. Olson, the Board unanimously approved the engagement of Whipfli in an amount not-to-exceed \$4,500.

LEGAL MATTERS

Update on Tax Revenue Sharing Intergovernmental Agreement with Town of Hudson and Consider Approval of Same

Ms. Tanaka reported that it is estimated that the District will receive approximately \$935,505.79 in tax revenues from the Town by November 30, 2020, pursuant to the terms of the agreement.

OTHER BUSINESS
Next Regular Meeting

The next regular meeting is scheduled for October 21, 2021, at 10:00 A.M.

ADJOURNMENT

There being no further business to come before the Board, upon motion, second and unanimous vote, the meeting was adjourned.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

Vern Burke

Vern Burke (Sep 28, 2021 10:59 MDT)

Secretary for the District